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# Friends of Platteville Municipal Auditorium Meeting Minutes

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**Attendees:**

Kerry McCabe, Celeste Moore, Patrice Steiner

**Date:** 7/11/12**Time:** 7:00 (Wednesday)**Place:** Council Chambers**Last Meeting Date:** 6/13/12**Next Meeting Date:** 8/8/12

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**Approval of Meeting Minutes from June 13, 2012 meeting** with revisions

Motion: Kerry McCabe

Second: Patrice Steiner

**Follow-ups from last meeting**

**Membership Dues and Hours Tracking:** President Cheryl Schmieder reminded us that membership dues need to be sent in. If you work on auditorium-related tasks, keep track of your time and expenses for in-kind funds. Celeste Moore is working on an online spreadsheet for this purpose.

**Sound, stage floor, storage needs/ Meeting with Director of Public Works:** Cheryl Schmieder has not yet had the opportunity to meet with Dick Davies regarding sound, stage floor and storage needs. This needs to happen before a meeting with Howard Crofoot can occur

**CIP budget item:** Cheryl Schmieder has submitted our CIP request (sound/lights) to the city manager.

**Fireproofing stage curtains:** Dick Davies mentioned that fireproofing the stage curtains needed to be done regularly. Kerry McCabe thought there was a tag sewn onto the curtain with that information. We need to look for it.

**Financial report**

Treasurer Doug Mackie was not in attendance. We have \$2612.51 in the bank. We are awaiting the \$250 Prudential Hands for Service Award to raise the total to \$2862.51.

**\$250 Prudential Hands for Service Award:** We've been awarded \$250 by Prudential Insurance Company. The money is being sent to Building Platteville directly from Prudential. Cheryl Schmieder notified Mike Moran that it is coming and is for the auditorium fund.

**\$5000 Prudential Skills in Leadership Award:** Cheryl Schmieder is still in the running for the Prudential Skills in Leadership Award. If she wins this award, Prudential will send Building Platteville \$5000 for the auditorium.

**Hometown Festival: Festival of the Arts "Come and Play!"**

The Hometown Festival in July has two events that we originally considered using to publicize the auditorium and raise funds for the refurbishing. We've decided to use just one. This is the Festival of the Arts from 8:00 am to 2:00 pm on Saturday July 28<sup>th</sup>. We will offer tours of the auditorium and photographs of the paying public in costumes. Kerry McCabe will send the information to JoAnne Schlicher so the TH article can be updated by Sandye Voigt.

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Cost will be \$5 for a color print out of the photograph OR an email with the photograph. For \$10, they can get both.

Patrice Steiner talked to Marilyn Gottschalk about a report made by Bryan Kerian on the history of the auditorium. Marilyn said she'd vet the report, and then put relevant facts on index cards for our tour guides.

Possible stations:

- Outside at display table for exterior
- Old ticket booth
- Balcony – old seats
- Back of auditorium
- Onstage
- Dressing rooms in basement

Celeste Moore made up a checklist of requirements. We went through the list to make sure we had our bases covered. The checklist, with notes, is attached.

Patrice Steiner suggested either Wednesday July 18<sup>th</sup> or Thursday July 19<sup>th</sup> as possible planning meeting dates. Patrice will email JoAnne and Kurt Schlicher for their availability. We'd like to have Kurt Schlicher shoot a PR photo taken the night of the next prep meeting so we can put it on posters. We'll need camera, lighting, costumers and a model.

**Adjourn at 7:35**

Motion: Kerry McCabe

Second: Celeste Moore