
Friends of Platteville Municipal Auditorium Meeting Minutes

Attendees:

Dorothy Genthe, Kerry McCabe, Celeste Moore, Cheryl Schmieder, Patrice Steiner

Date: 3/14/12**Time:** 7:00 (Wednesday)**Place:** City Hall Council Chambers**Last Meeting Date:** 2/24/12**Next Meeting Date:** 4/11/12

Approval of Meeting Minutes from February 1, 2012 and February 24, 2012 meetings

Motion: Patrice Steiner

Second: Cheryl Schmieder

Financial report

Treasurer Doug Mackie was not in attendance, however Cheryl Schmieder had gone to Mike Moran for information and procedure simplification. As of February 23, 2012 our account contained \$2436,01. This does not include any recent monies collected by Doug to deposit.

Rather than take deposits to the Chamber of Commerce, have Kathy Kopp call Mike Moran of Building Platteville to collect it and deposit any funds into our account, we now deposit it ourselves directly into the bank. Deposit receipts note the account balance. If we need a check cut, we can call Building Platteville and it will be sent.

There was discussion of setting up a separate spending account to handle check-writing, but the number of checks we're writing now don't warrant it. Our situation may change in the future. We tabled the discussion.

Painting Update

Painting the auditorium is set for mid April after the St Mary's school production. There isn't completion date set at this time. It is important to establish one because there are various events scheduled for May.

Celeste Moore understood that Howard Crofoot was taking responsibility for contacting the one organization who'd be misplaced during the painting, Rolling Hills Church.

We would prefer to have Mike Schmieder and Dick Davies carefully remove the lights from the balcony railing to prevent damage to the equipment. We need to remove PCT plaques and photos from the back wall of the auditorium for the painters. We need a coordinator to make sure it all gets done.

Spring Variety/Talent Show Update

Summer Hamille and Kerry McCabe were looking at dates in late April or early May for the single performance Variety Show, dependent on when the painters are done. We plan to use the show as the Big Reveal of the painting project. Several local acts have been approached and are interested. We will need a good master of ceremonies and several names were suggested. Perhaps local businesses would be willing to provide food for the intermission.

Community Fund Grant

Kerry McCabe noted that we need Building Platteville's 501(c) paperwork to file with the grant request. Cheryl Schmieder has requested it of Mike Moran, but still hasn't received a copy yet. There are two submission dates, April 15 and August 15. We probably won't be ready to provide the details of our next project by April, so we've set August as our goal. City manager Larry Bierke will need to apply for the Community Fund grant on behalf of the city. We'd like to get his input beforehand as well.

City-wide garage sale

Patrice Steiner noted that the city-wide garage sale will be held in May (May 11-12). She offered the use of her garage to sell items for the Friends of PMA. There should be plenty of storage space. We will need volunteers to help set it up and act as cashiers. Patrice will create a sign-up sheet. Although the Chamber of Commerce will handle the event advertising, Celeste Moore will see to it that our garage sale is added to the Auditorium websites.

What's next and how to accomplish it

Sound and lights are our next big project. Cheryl Schmieder suggested doing both at the same time to cut down costs. She had a copy of the 2006 report detailing the list of items Lifeline Amplification Systems suggested for the infrastructure and basics. Cheryl will see if owner Mike Mair is willing to give her updated prices based on those items.

Bylaws changes

There were a number of small adjustments suggested for the Bylaws.

A motion was made by Dorothy Genthe and seconded by Kerry McCabe to delete the sentence requiring the signatures of two members on all checks. The motion carried.

A motion was made by Celeste Moore and seconded by Patrice Steiner to add the office of Public Relations Officer to the odd year election schedule. The motion carried.

Celeste Moore will make the appropriate changes to the Bylaws and post them.

Roundtable

Cheryl Schmieder noted that all volunteer labor by the group could go toward "in kind" donations for matching funds. She suggested we keep track of hours worked on voluntary tasks for the Friends of Platteville Municipal Auditorium to apply towards matching funds.

Celeste Moore will add the Building Platteville EIN number to our gifts/donations forms. This will eliminate the need to provide receipts with the tax information on it.

Party in the Park might be a good time to have an Open House at the Municipal Auditorium to show off the new improvements. We could make displays and give people tours of the whole space, explaining some of the history and plans for the space.

Adjourn at 8:10

Motion: Kerry McCabe

Second: Dorothy Genthe