
Friends of Platteville Municipal Auditorium Meeting Minutes

Attendees:

Marilyn Gottschalk, Kerry McCabe, Celeste Moore, Cheryl Schmieder, Patrice Steiner

Date: 2/24/12

Time: 5:35 (Friday)

Place: Municipal Auditorium

Last Meeting Date: 2/ 1/12

Next Meeting Date: 3/14/12

Special meeting to discuss painting bids

Minutes available but not submitted

Financial report not submitted

Painting Update

Marilyn Gottschalk, Celeste Moore, Cheryl Schmieder and Patrice Steiner all wanted to go on record that they would have preferred working on either sound or lighting before painting. However, we don't have the technical know-how to proceed on the other projects with no tech crew members attending the meetings for the last six months. (There have been pressing family issues for those members.) To proceed with restorations, those who are available are willing to move painting the auditorium up the list of priorities so we get something completed.

A bid notice was printed in the Platteville Journal for painting and run in the February 1, 2012 edition of the Platteville Journal. (A reprint of the bid is attached to the minutes.) A required attendance at a meeting in the Municipal Auditorium was NOT mentioned in the newspaper. At least two more contractors were interested in bidding, but didn't get to the meeting. There was a question whether we should accept the low bid or start the bidding process over.

There were two bids, one for \$16,000 by Rock Church Construction of Livingston, and another for \$24,000 by Mound City Painting of Platteville.

Howard Crofoot told Marilyn Gottschalk he thought the \$16,000 bid was reasonable and he would recommend it to the Common Council at their February 28th meeting. Patrice Steiner concurred. Further discussion revealed concern that restarting the process would move the painting to summertime, a season that would be difficult to find painters competing for work.

Cheryl Schmieder had a list of addendums to the painting contract that we went through line by line. They follow:

Remove curtains: City will do this

Remove PCT photos/awards/signs from back wall for painting: Friends of PMA will do this

Remove spot lights on balcony railing: Friends of PMA will do this

Any wall repairs need to be done prior to painting by the contractor or the city

Ceiling and dentil molding is not to be painted

Colors will be dark blue trim (where currently terracotta) and egg shell walls

Grills are to be painted black

Behind radiators are to be dark blue

Cabinets/wood trim are not to be painted

Doors are not to be painted

Additional paint will be provided for later touch-ups

These additions and conditions were accepted.

Cheryl Schmieder and Celeste Moore will be at the Common Council meeting. As a member of the council, so will Patrice Steiner.

Marilyn Gottschalk moved that we recommend the staff recommendation by Howard Crofoot (to accept the \$16,000 bid). Celeste Moore seconded. The motion passed with one abstention.

Roundtable

The Friends need to have the total funds available in our account to apply for grants and other paperwork. We have no clue how much money is in our Building Platteville account because we don't have direct access to it and we've received no report from Building Platteville. Repeated attempts to discover the amount in our account have led nowhere. The current set-up (take money to Kathy Kopp who calls Mike Moran who deposits it into our account) is too convoluted. Bad set up. Discussed whether we should switch to another non-profit umbrella organization (Main Street program is one possibility) or file our own paperwork to become a non-profit group. Cheryl Schmieder is going to try to contact Mike Moran before the Common Council meeting.

The address to send membership and donation forms was recently changed to reflect the new treasurer for Building Platteville. Celeste Moore further suggested that it be changed to one of the officers of the Friends of Platteville Municipal Auditorium, specifically President Cheryl Schmieder, so that the Friends of PMA know how much money is going into the bank account. It gives the Friends a chance to write thank you notes to contributors.

Marilyn Gottschalk has offered to write thank you notes.

We need to start actively looking into a new sound system. Specifically, we'd like to see a loop system for the hard of hearing, area mics onstage, and idiot-proof sound controls. We'd like to get Mike Willis and/or Dick Davies involved again. Names of individuals involved with tech from other theatre groups were suggested if those two are unable.

Adjourn at 6:30

Motion: Kerry McCabe

Second: Celeste Moore

Passed.

OFFICIAL NOTICE TO CONTRACTORS

Notice is hereby given that sealed bids will be received up to 10:00 a.m., Tuesday, February 21, 2012 in the Office of Director of Public Works, Municipal Building, 75 North Bonson Street, Platteville, WI 53818 for the following work, at which time and place all bids shall be publicly opened and read.

Contract 19-12 City Hall Auditorium Painting

Major Bid Items: Lump Sum painting of interior of Auditorium

All bids shall be addressed to the Director of Public Works, Municipal Building, 75 North Bonson Street, Platteville, WI 53818, with the name and address of the bidder, contract number and title of work distinctly indicated on the outside of the envelope.

Contract documents together with plans and specifications for this project are on file for examination and may be obtained after February 1, 2012 in the office of Director of Public Works.

Sealed bids must be accompanied by a certified check or bid bond payable to the City of Platteville, Wisconsin in the amount of not less than five (5) percent of the total amount of bid as a guarantee that if the bid is accepted, bidder will execute and file proper contract documents, performance bond and insurance within ten (10) days after award of the contract. When the intended awardee so executes the contract agreement and files bonds and insurance as required by the contract documents, the check or bid bond will be returned.

In case the intended awardee fails to execute the contract agreement and file bonds and insurance as required by the contract documents, the amount of the check or bid bond submitted with the contractor's proposal shall be forfeited as liquidated damages.

All bids shall be made on the proposal forms furnished in the contract documents. Any alteration or extension of the form or the furnishing on it of unsolicited information may cause the bid to be declared informal and result in its being rejected.

No bid shall be withdrawn for a period of thirty (30) days after the scheduled time of opening bids.

The City reserves the right to reject any or all bids, to waive any informalities in bidding, or accept the bid deemed most advantageous to the City.

Lawrence F. Bierke
City Manager

Bid notice for painting the auditorium published in the Platteville Journal on February 1, 2012.

CITY OF PLATTEVILLE
CONTRACT 19-12 Auditorium Painting
BID OPENING: February 21, 2012 – 10:00 A.M. – Engineering Office

	Mound City Painting 1005 Kamla Ct Platteville, WI 53818	Rock Church Const 470 Rock Church Rd Livingston, WI 53554
Auditorium Painting Base Bid (Lump Sum)	\$24,000.00	\$16,000.00
Bond/Cert Check Rec'd	5% Check	5% Bond

Bids submitted by the deadline on
February 21, 2012

**City of Platteville
STAFF REPORT AND FISCAL
NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update
--	---------------------------------

Title: Contract 19-12 Auditorium Painting

Policy Analysis Statement:

Brief Description And Analysis Of Proposal:
 This project involves painting the walls of the auditorium. The Friends of the Auditorium group requested and the Common Council authorized \$125,000 for work in the Auditorium from the Graham Fund in the 2012 budget. This is the next step that the Friends group has requested for improvements to the Auditorium. Bids were advertized with a mandatory meeting on February 14, 2012 to show the Auditorium and go over any questions. Two firms, Mound City Painting and Rock Church Construction attended the meeting. The walls are to be painted, but not the ceiling or the trim, on both the main level and balcony. The current pink color will be painted an eggshell color and the terra cotta color will be painted a blue to match the new seating on the main level.

The Friends of the Auditorium group received a donation of the seating in the lower level and installed the seats. This is a value of over \$59,000. They also sold the older seating and raised over \$1,300. The total matching funds are well over \$60,000.

The Friends of the Auditorium are scheduling a meeting prior to the Common Council meeting to discuss the bid. A representative will be at the Common Council meeting to make their recommendation.

Staff opened bids for the project at 10:00 a.m. on Tuesday February 21, 2012. There were 2 bidders. The Bid Tabulation is enclosed. The low bidder for Contract 19-12 Auditorium Painting is Rock Church Construction with a bid price of \$16,000.00, plus time & materials for minor plaster repairs.

Recommendation:
Staff recommends award of Contract 19-12, Auditorium Painting to Rock Church Construction at the bid price of \$16,000.00 with funding to come from the Graham Fund. Enclosed is the Bid Tabulation.

Impact Of Adopting Proposal:
 It will allow the City to maintain the Auditorium.

Fiscal Estimate:

<p>Fiscal Effect (check/circle all that apply)</p> <p><input checked="" type="checkbox"/> No fiscal effect</p> <p><input type="checkbox"/> Creates new expenditure account</p> <p><input type="checkbox"/> Creates new revenue account</p> <p><input type="checkbox"/> Increases expenditures</p> <p><input type="checkbox"/> Increases revenues</p> <p><input type="checkbox"/> Increases/decreases fund balance - _____ Fund</p>	<p>Budget Effect:</p> <p><input checked="" type="checkbox"/> Expenditure authorized in budget</p> <p><input type="checkbox"/> No change to budget required</p> <p><input type="checkbox"/> Expenditure not authorized in budget</p> <p><input type="checkbox"/> Budget amendment required</p> <p>Vote Required:</p> <p><input checked="" type="checkbox"/> Majority</p> <p><input type="checkbox"/> Two-Thirds</p>
---	--

Narrative/assumptions About Long Range Fiscal Effect:
 This project is part of our CIP.

Expenditure/Revenue Changes:

Budget Amendment No.				No Budget Amendment Required <input checked="" type="checkbox"/>					
Account Number				Account Name		Budget Prior to Change	Debit	Credit	Amended Budget
Fund	CC	Account	Object						
Totals									

Prepared By:

<p>Department: Public Works</p> <p>Prepared By: <i>Howard B. Crofoot</i> Howard B. Crofoot, P.E.</p>	<p>Date: February 21, 2012</p>
--	---------------------------------------

Director of Public Works' contract information