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# Friends of Platteville Municipal Auditorium Meeting Minutes

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**Attendees:**

Marilyn Gottschalk, Kerry McCabe, Celeste Moore, Cheryl Schmieder, Patrice Steiner

**Date:** 2/01/12**Time:** 7:00 (Wednesday)**Place:** City Hall Council Chambers**Last Meeting Date:** 1/14/12**Next Meeting Date:** 3/14/12

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**Approval of Meeting Minutes from January 4, 2012 Meeting**

Motion: Kerry McCabe

Second: Patrice Steiner

**Financial report**

Treasurer Doug Mackie reported that Kathy Kopp hasn't gotten back to him regarding account information as she told him she would. He's planning to stop by and see her tomorrow. Cheryl Schmieder suggests we attend a Building Platteville meeting.

**Question: Number of signatures needed on checks.** With Building Platteville holding the checkbook, it was decided that we have a lot of steps in the process already, and this was superfluous. We need to amend the By-Laws so we can get by with one signature.

**Spring Variety/Talent Show Update - Summer sent out inquiries to gauge interest**

Summer Hamille couldn't be here, but had sent out inquiries to gauge interest. We had no response to the form online. Members present were wondering if SABA was interested in dancing for the show. Patrice Steiner said she'd ask Summer Hamille for verification. Kerry McCabe suggested knocking on doors to find performers and volunteered to coordinate efforts to find talent. F-Troop and students at UW-Platteville were suggested.

**Painting Update (if any) – JoAnne Schlicher**

JoAnne Schlicher wasn't in attendance due to family matters.

Recent local newspaper articles discussed the possible future of the present City Hall building. We decided to continue with improvements to the auditorium since any activity would take a while to come to fruition anyway.

Marilyn Gottschalk and Celeste Moore met with City Treasurer Duane Borgen and Director of Public Works Howard Crofoot. Duane Borgen didn't know who had painted the auditorium last and could not look it up without the date. Both gave information to Marilyn and Celeste on procedures to follow to get the auditorium painted. Howard Crofoot said he'd help us draw up a bid notice. JoAnne Schlicher followed up on his offer. The bid notice was printed in the Platteville Journal today (February 1, 2012). The bid deadline is February 21, 2012. We'll go from there. A reprint of the bid is attached to the minutes.

**'Ancestral Voices'/Heritage Days – Marilyn Gottschalk**

Marilyn Gottschalk said she reviewed 'Ancestral Voices' and felt it wouldn't be interesting enough for the light-hearted crowd attending Heritage Days. She felt Bob Nixon's farce 'The Case of the Galloping Guillotine' would be better, with a cast of four men and two women. Celeste Moore volunteered to direct it. 'The Tommyknockers' was also mentioned, but involves more complicated costumes, music and technical challenges difficult to overcome at the Mining Museum. Mike Willis didn't appear to be interested in writing anything for Heritage Days this year.

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Marilyn is still interested in directing 'Ancestral Voices', however. Brainstorming brought up the ideas of combining the play with invitations/reception with food/membership drive. 'Chamber After Hours' special event was also suggested.

**Meeting Day Change**

After discussion, Celeste Moore moved to change the regular meeting date of the Friends of Platteville Municipal Auditorium from the first Wednesday of the month to the second Wednesday of the month. Kerry McCabe seconded. The motion passed.

**Roundtable**

It was noted that the Friends of Platteville Municipal Auditorium needed input in the selection of the paint contractor.

Mention was made that the membership and donation forms need to have the name of the recipient changed from Duane DeYoung to Mike Moran. Celeste Moore will see to this.

Kerry McCabe offered to write the grant request to the Platteville Community Fund.

**Adjourn at 8:10**

Motion: Cheryl Schmieder

Second: Kerry McCabe

Passed.

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## **OFFICIAL NOTICE TO CONTRACTORS**

Notice is hereby given that sealed bids will be received up to 10:00 a.m., Tuesday, February 21, 2012 in the Office of Director of Public Works, Municipal Building, 75 North Bonson Street, Platteville, WI 53818 for the following work, at which time and place all bids shall be publicly opened and read.

### **Contract 19-12 City Hall Auditorium Painting**

Major Bid Items: Lump Sum painting of interior of Auditorium

All bids shall be addressed to the Director of Public Works, Municipal Building, 75 North Bonson Street, Platteville, WI 53818, with the name and address of the bidder, contract number and title of work distinctly indicated on the outside of the envelope.

Contract documents together with plans and specifications for this project are on file for examination and may be obtained after February 1, 2012 in the office of Director of Public Works.

Sealed bids must be accompanied by a certified check or bid bond payable to the City of Platteville, Wisconsin in the amount of not less than five (5) percent of the total amount of bid as a guarantee that if the bid is accepted, bidder will execute and file proper contract documents, performance bond and insurance within ten (10) days after award of the contract. When the intended awardee so executes the contract agreement and files bonds and insurance as required by the contract documents, the check or bid bond will be returned.

In case the intended awardee fails to execute the contract agreement and file bonds and insurance as required by the contract documents, the amount of the check or bid bond submitted with the contractor's proposal shall be forfeited as liquidated damages.

All bids shall be made on the proposal forms furnished in the contract documents. Any alteration or extension of the form or the furnishing on it of unsolicited information may cause the bid to be declared informal and result in its being rejected.

No bid shall be withdrawn for a period of thirty (30) days after the scheduled time of opening bids.

The City reserves the right to reject any or all bids, to waive any informalities in bidding, or accept the bid deemed most advantageous to the City.

Lawrence F. Bierke  
City Manager

Bid notice for painting the auditorium published in the Platteville Journal on February 1, 2012.