

FACILITY RENTAL & PARTY PERMIT APPLICATION

Person or Organization: _____ Date of Request: _____

Responsible Applicant: _____ Phone: _____
Home / Work / Cell

Alt. Phone: _____
Home / Work / Cell

Address: _____ City: _____ Zip: _____

Date permit is Desired: ____ / ____ / ____ Estimated Attendance: _____

Time Permit is Desired: _____ to _____

The following are the rental rates for the use of facilities at the Civic Memorial Building and Senior Center:

		<u>Business</u>	<u>Non-Business</u>	
		<u>Hours</u>	<u>Hours</u>	
<u>Auditorium</u>				
(I)	Public Non-Profit Use	\$30 Day	\$ 60/Day	_____
(II)	Public Profit Use	\$36/Day	\$ 72/Day	_____
(III)	Private Non-Profit Use	\$60/Day	\$120/Day	_____
(IV)	Private Profit Use	\$78/Day	\$156/Day	_____
(V)	Damage Deposit	\$60/Event	\$ 60/Event	_____
(In addition to Rental Rates)				

<u>Common Council Chambers/G.A.R.</u>				
(I)	Public Non-Profit Use	\$12/Day	\$24/Day	_____
(II)	Public Profit Use	\$18/Day	\$36/Day	_____
(III)	Private Non-Profit Use	\$30/Day	\$60/Day	_____
(IV)	Private Profit Use	\$48/Day	\$96/Day	_____
(V)	Damage Deposit	\$30/Event	\$30/Event	_____
(In addition to Rental Rates)				

<u>Senior Citizen Center, 55 S. Court Street, Rental Rates.</u>				
(I)	Public Non-Profit Use	\$12/Day	\$24/Day	_____
(II)	Public Profit Use	\$18/Day	\$36/Day	_____
(III)	Private Non-Profit Use	\$30/Day	\$60/Day	_____
(IV)	Private Profit Use	\$48/Day	\$96/Day	_____
(V)	Damage Deposit	\$30/Event	\$30/Event	_____
(In addition to Rental Rates)				

Total Due: _____

Acceptance of Policies & Procedures

I have read and understand the information contained on this form which outlines my responsibilities as the responsible applicant. I do hereby agree to abide by these policies and any and all applicable City ordinances.

Applicant's Signature: _____ Date: _____

Please indicate name and address to whom the damage deposit refund should be paid to:

Name: _____ Address: _____

Note: Rates are currently under review and subject to change upon Common Council review and approval.